

Western Regional Honors Conference 2017

Statement of Income

For the Period April 11, 2016 Through April 11, 2017

Revenue

| | |
|-----------------------|-----------------|
| Student Registrations | 27,200.00 |
| Faculty Registrations | 12,040.00 |
| Shakespeare | 4,686.25 |
| Sponsorships | <u>2,600.00</u> |

| | |
|----------------|-----------|
| Total Revenues | 46,526.25 |
|----------------|-----------|

Expenses

| | |
|---------------|-----------------|
| Food | 15,594.31 |
| Entertainment | 370.17 |
| Registration | 17,925.81 |
| Media | 2,999.40 |
| Logistics | <u>4,082.13</u> |

| | |
|----------------|-----------|
| Total Expenses | 40,971.82 |
|----------------|-----------|

| | |
|------------|------------------------|
| Net Income | <u><u>5,554.43</u></u> |
|------------|------------------------|

REVENUE

| Conference Registration | Qty | Registration Cost | |
|--|-----|-------------------|------------------------|
| Student | 125 | 160.00 | \$ 20,000.00 |
| Staff and Faculty | 48 | 180.00 | \$ 8,640.00 |
| Late registration fees (student) | 40 | 180.00 | \$ 7,200.00 |
| Late registration fees (staff/faculty) | 17 | 200.00 | \$ 3,400.00 |
| OSF Ticket additions | 87 | 57.00 | \$ 4,959.00 |
| OSF Refund | | | \$ (272.75) |
| | 230 | | sub total \$ 43,926.25 |

| Sponsorships and Other Revenue | | |
|--------------------------------|--|-----------|
| EF | | \$ 900.00 |
| Moss Adams | | \$ 300.00 |
| Morgan Stanley | | \$ 900.00 |
| NCHC Stipend | | \$ 500.00 |

subtotal \$ 2,600.00

| | |
|------------------|--------------|
| Revenue Subtotal | \$ 46,526.25 |
| Total Revenue | \$ 46,526.25 |

EXPENSES

| Food | Qty | cost/item/person | |
|---|-----|------------------|----------------------------------|
| Room Rental Ashland Hills | | 875.00 | |
| Scribendi Hors D'oeuves | | 1,782.50 | |
| Scribendi cake | | 100.00 | |
| Saturday Lunch | | 11.95 | 2,787.75 |
| Saturday Dinner - Keynote | 245 | 41.71 | 8,293.40 |
| Saturday Bar Charge (must meet 450, otherwise pay 75) | | | - |
| Misc food and beverages | | | 956.46 |
| Sunday Morning Business Meeting Breakfast | 50 | 14.95 | <u>799.20</u> |
| | | | \$ 15,594.31 |
| <hr/> | | | |
| Entertainment | | | |
| Speaker Honorarium | | 250.00 | |
| Saturday dinner music | | <u>120.17</u> | |
| | | | \$ 370.17 |
| Registration | Qty | cost/item/person | |
| Name Tag Ribbons | | 142.91 | |
| T-shirts and Bags | 325 | 5.50 | 3,831.75 |
| Pen | | | 297.00 |
| Post It Pads | | | 377.44 |
| Waterbottles | | | 1,255.00 |
| USB Drives - 4GB | 250 | 4.45 | 1,111.77 |
| Easels | | | 475.32 |
| Website Charge | | | 84.00 |
| Shakespeare Tickets | 100 | 57.00 | 5,720.00 |
| Refund Shakespeare | | | 272.75 |
| Golf Discs | | | 147.95 |
| Misc. Supplies | | | 360.82 |
| check in supplies | | | 967.70 |
| Conference Registration Refunds | | | 1,581.40 |
| Refund due to WRHC | | | 1,300.00 |
| | | | \$ 17,925.81 |
| <hr/> | | | |
| Media | | | |
| Poster Printing for presenters | | 16.45 | |
| Copier supplies | | 177.50 | |
| Poster Prize Winnings | | 700.00 | |
| Posters for registration | | 42.90 | |
| Program booklet printing | 300 | 6.88 | <u>2,062.55</u> |
| | | | \$ 2,999.40 |
| <hr/> | | | |
| Logistics | Qty | cost/item/person | |
| Friday Morning breakfast | 10 | 15.00 | 150.00 |
| Room Rentals - Presentations & Posters | | | In-kind donation (\$7,590 value) |
| Table clothes - RRR and Registration tables | | 135.66 | |
| Stevenson Union staff charge | | 297.00 | |
| "Staff room" snacks | | 68.04 | |
| Expense for Champan Interns | | 480.00 | |
| Van Rentals - SOU | | 542.48 | |
| Van Rentals - Butler Ford | 3 | 150.00 | 450.00 |
| Gas Reimbursement | | | 20.00 |
| Gas for Butler vans | | | 91.93 |
| Administrative costs (to SOU) | | | 1,188.25 |
| Misc. Conference weekend expenses / Tape, staples, poster board, etc. | | | 658.77 |

Student Staff

250.37

\$ 4,082.13

| <u>Hotels</u> | Rooms | 6-Apr | 42,832.00 | 8-Apr | Cost per room | Attrition |
|-----------------------|-------|-------|-----------|--------|---------------|-----------|
| Ashland Springs Hotel | | | | | | |
| SOU Honors commitment | 232 | | | | | |
| Booked | 250 | 80 | 70.00 | 60 | | |
| <i>Attrition</i> | 0 | | \$ | 119.00 | \$ | - |

TOTAL EXPENSES \$ 40,971.82